

**INTEROPERABILITY NETWORK OF THE
SOUTH BAY JOINT POWERS AUTHORITY
MEETING OF THE OPERATIONS COMMITTEE**

1. **CALL MEETING TO ORDER**

The Operations Committee of the Interoperability Network of the South Bay (INSB) Joint Powers Authority convened at 09:30 a.m. on Tuesday, November 7, 2017, in the City of Hawthorne – Police Department Community Room, 12501 Hawthorne Blvd, Hawthorne, CA 90250.

2. **ROLL CALL**

Present: Lt. Landon Phillips, Hermosa Beach Police Department
Lt. Dorothy Scheid, Hermosa Beach Police Department
Chief Shawn Bonfield, El Segundo Fire Department
Eng. Ryan Allee, El Segundo Fire Department
Vince Martinez, El Segundo Police Department
Officer Matt Slawson, Torrance Police Department
Captain Nick Facer, Torrance Fire Department
Captain Michael Ishii, Hawthorne Police Department
Mike Saffell, Gardena Police Department
Vince Osorio, Gardena Police Department
Justin Korte, Redondo Beach Police Department
Captain Ben Bellante, Redondo Beach Fire Department
Chief Scott Hafdell, Manhattan Beach Fire Department
Engineer James Craig, Manhattan Beach Fire Department
Andy Harrod, Manhattan Beach Police Department

Absent: NONE

Also Present: Communications Supervisor Jerry Edwards, City of Torrance
Executive Director Ernest Gallo, INSB JPA
Carl Jacobson

3. **REPORT OF THE EXECUTIVE DIRECTOR ON THE POSTING OF THE AGENDA**

Executive Director Ernest Gallo confirmed that the City of Hawthorne properly posted the agenda and the City of Torrance properly posted the agenda.

4. **ELECTION OF THE COMMITTEE CHAIR AND VICE CHAIR**

It was voted upon by the committee to elect Member Facer as Committee Chair and Member Phillips as Committee Vice Chair.

5. **ORAL COMMUNICATIONS**

None.

6. **REPORTS**

6a. **Updates from Executive Director Ernest Gallo**

INSB JPA organization – City of: El Segundo, Hawthorne, Hermosa Beach, Gardena, Manhattan Beach, Redondo Beach, and Torrance. Executive Director – E. Gallo, Legal Counsel – P. Wallin, Treasurer – E. Tsao, Secretary – R. Turnbull, Finance Committee: Chair – E. Tsao, V Chair – C. Osario, Technical Committee: Chair – R. Mailloux, V Chair – J. Edwards, Operations Committee: Chair – N. Facer, V Chair – L. Phillips.

Basic INSB System Layout – 6 radio remote sites within the UASI grant scope.

1. Chevron Tower – El Segundo
2. Water Tower – Manhattan Beach
3. HPD Dispatch – Hawthorne
4. Gardena PD – Gardena
5. Punta Place Tower – PVE
6. Torrance City Hall – Torrance (Prime site)

INSB Regional System Layout – SBRPCA and Redondo Beach dispatch will communicate to prime site in Torrance which then links with the ICI System and eventually with LA-RICS. Note: Conceptual to convey operations.

7. **CONSENT CALENDAR**

None.

8. **ACTION ITEMS**

None.

9. **BOARD MEMBER COMMENTS**

Executive Director Gallo suggested the committee divide into groups during meeting to accomplish more objectives in a timely manner. He also stated as part of Brown Act the committee could have special meetings or break out meetings with a min. of 3 primary or alternates attending to strategize operations.

Executive Director Gallo also asked if the launch date of Fire in June of 2018 is acceptable to the Operations Committee and a reminder that this Committee represents more than just FD and PD but Local Government like Public Works, Dispatch, etc. He also stated and questioned the roaming rules and how it operates as something we need to discuss. He brought up the needs of training requirements end user vs. committee members.

Member Bonfield stated El Segundo will be updating to CAD and questioned the launch date of June 2018.

Member Craig brought up information about the Area G Communication plan meetings which are held every third Tuesday of the month in Manhattan Beach. This is the forum to bring up E-trigger activation suggestions and possible area wide implementation.

Member Ishii stated that since FD will launch before PD the primary focus for the Operations Committee would be with FD. He stated for PD the biggest change will be encryption. Member Ishii suggested that we invite Culver City Fire and PD to attend Committee Meetings. He also suggested a representative from dispatch to attend as they would have input for operation.

Technical Member Edwards suggested we finalize talkgroups no later than February and have code plugs done by March.

10. **STAFF COMMENTS**

None.

11. **ADJOURNMENT**

The meeting was adjourned at 11:15 AM.

Next Regular Meeting

City of Hawthorne – Police Department Community Room
12501 Hawthorne Blvd, Hawthorne, CA 90250
December 5, 2017 at 09:30 a.m.