

**INTEROPERABILITY NETWORK OF THE SOUTH BAY
JOINT POWERS AUTHORITY**

**MINUTES OF THE GOVERNANCE BOARD
MEETING OF
OCTOBER 21, 2025**

1. CALL MEETING TO ORDER

Meeting called to order at 10:04 AM.

2. ROLL CALL:

Present: Hawthorne (Chief Gary Tomatani); Hermosa Beach (Captain Eric Cahalan); Redondo Beach (Sr Management Analyst Lina Carillo); Torrance (Assistant Chief Blayne Baker).

3. REPORT OF POSTING

Interim Secretary Maria Calvento confirmed that the Special Agenda was posted by the City of Hawthorne and City of Torrance City Clerk's Offices.

4. ORAL COMMUNICATIONS

None

5. REPORTS

a. Finance Committee - None

b-c. Technical and Operations Committee

ED Gallo reported that the majority of agencies are currently in the market for portable mobile radios. In response, the committee has agreed to organize a "Radio Showcase", where various vendors will be invited to present and demonstrate their available products.

ED Gallo emphasized the importance of early procurement planning, advising agencies to begin shopping as soon as possible. This will allow them to obtain quotes and submit them to their respective Finance Departments before the end of the current budget cycle. He clarified that the purchase of radios will be the responsibility of each individual agency. The target date for the showcase is January 15, with the venue still to be determined. Promotional efforts for the event are expected to begin toward the end of the year.

ED Gallo also noted that most of the current radio inventory is now in its 8th year. He expressed concern that if agencies delay procurement for another two years—coinciding with the start of Olympics preparation—they may face supply chain challenges due to increased demand.

d. Executive Director

- All 100 backup system batteries at 5 locations have been replaced. Total cost was \$48,669.59. The unused balance of the \$75,000 allocated to replace the batteries was returned to the reserves account. The 20 batteries at the former Manhattan Beach site will be replaced as part of the site's reinstallation.
- All physical records approved for destruction by the Board at the August meeting have been destroyed. ED Gallo is reviewing INSB's electronic records (i.e. email, Google Drive) for future deletion.
- Payments for Spectrum fiber optic cable service for the months of September 2025

through October 2025 totaling \$3,955.92 has been authorized.

- Regarding insurance, ED Gallo reported that the carrier currently providing INSB's \$3 million Excess Coverage has decided to discontinue offering policies for public safety agencies. Although an 18-day extension was offered, he chose not to proceed with it, as it was not financially advantageous for the organization. He is currently working with Alliant to identify a new replacement carrier. However, after further consultation with the risk managers of each agency, it appears that Excess Coverage may no longer be necessary. This matter will continue to be evaluated and discussed further.
- Four of seven JPA agencies have submitted their subscriber radio data to LARICS. Gardena and Manhattan Beach are still pending.
- All remaining Governance Board meeting minutes have been scanned and archived to INSB's Google Drive. Staff is also in the process of collecting minutes from the Finance, Technical, and Operations committees and updating the website accordingly. Some broken links may be noted while updates are being posted, but they will be corrected shortly.
- Payment of \$8,000.00 was approved to replace the HVAC unit at the El Segundo radio site. ED Gallo stated that he will be working with the manufacturer of that HVAC unit to see if they have a maintenance contractor and what's the cost if there's an available 24/7 call-out for that unit. This is the only HVAC unit INSB owns and operates and therefore responsible for. All other units are provided by the host agencies.
- ICI is holding a Motorola Solutions cyber security proposal and have been in active discussion regarding with the latter regarding the cost and scope of the proposal. ED Gallo said that this has been going on for 5 years. The services they offer do not include services that they would call "cyber security monitoring, patching, and maintenance, etc." which is necessary in today's scenario. He said that the service was previously offered for high price, but currently being offered for a 3 year contract. This requires further analysis as he wants to ensure he understands all the details before he will fully discuss it with the Board.
- ED Gallo reported that he is actively reviewing INSB's radio site signage and access procedures. He explained that during the recent HVAC outage and battery replacements, it had become apparent that most people around the area had no idea who the property belongs to. A signage identifying these radio sites are INSB property with contact information would be helpful especially during emergency situation.
- Reports about 2028 Olympic preparations in terms of freeway and lane closures, venue exclusion zones, etc. has started to roll out. ED Gallo asked the Board to share any information each their agencies have in advance so that they can vet for any possible impact to INSB operations.

6. **CONSENT CALENDAR**

None

7. **ACTION ITEMS**

- a. ED Gallo reported that they are focusing back on the Manhattan Beach Water Tank tower site as the 6th INSB radio site. MB held a special meeting to discuss this proposal and came back favorable but they requested for him to submit a "Needs Assessment," as included in the agenda, answering their questions and explaining INSB's interest in the site. There have been no response as of yet.

ED Gallo asked the Board to let him know if they have any feedback to him or directions as they move forward with the discussion/negotiation with Manhattan Beach through approval process.

- Assistant Chief Baker commended ED Gallo for his effort in coming up with alternative solution and bringing this project close to completion.

- b. To be re-agendized
- c. In anticipation of the Federal Appropriation the congress will eventually pass, the budget will include the DOJ grant for the Time-Division Multiple Access (TDMA) system upgrade. If met all the timelines, this will quickly happen next year. To get ahead of the process ED Gallo raised the points he wanted the Board to consider as preparation.

Point 1 = Motorola's two budgetary estimates (attached in package)

All Channels All Sites
Single Channel All Sites

Point 2 = Projected costs and funding sources

If the incremental scope costs are slightly above the grant, ED Gallo raised the following questions:

- o Would the board be interested in funding the difference with reserves?
- o What might the maximum amount be?
- o To hold any scope modification to not exceed the grant amount?.
Keeping in mind the potential hazards of returning unused grant allocations. (Dependent on definition of qualified expenses.)

Point 3 = Second Federal appropriation request

Assuming that the FY25/26 appropriation grants are funded and processed, the window for FY26/27 grants will likely be Feb 2026.

Based on the Board's prior direction, he would apply for a 2nd round of appropriations to fund the outstanding portion of the TDMA project. The originally expected budgetary need was about \$1M. Representative Ted Lieu had previously indicated his willingness to support and submit our second request.

If the FY25/26 appropriation grants are not funded, he said would automatically re-apply in Feb 2026 most likely via Representative Maxine Waters. The process would restart and would await congressional review.

- d. Approve INSB 2026 Meeting Calendar
Motion: Carillo Second: Tomatani 4=Yes 0=No 0=Abstain

8. BOARD MEMBER COMMENTS

In preparation for his retirement, Chief Tomatani informed ED Gallo that he will be sending a memorandum appointing Captain Lane as his replacement to INSB Hawthorne PD Governance Board representative. He also asked if INSB needs a copy of his Form 700.

- ED Gallo responded it's not needed as the form will be disseminated online.

9. STAFF COMMENTS

- ED Gallo reminded the panel to ensure their respective agencies has paid their assessment fees.
- He also reminded that if any of the board member has not yet signed the *Special Meeting Written Notice Waiver*, they should let him know so he can send them the form. He explained that this waiver is required for their records. Under the Brown Act rules, when a special meeting is called, a written notice must be sent to board members via USPS mail. However, since notices are now being sent via email, board members are asked to sign the waiver to formally acknowledge that they waive their right to receive a USPS-mailed notice for special meetings.

10. ADJOURNMENT

The INSB Governance Board adjourned at 10:52 AM to the next regularly scheduled meeting on Tuesday, February 17, 2026.